

SAINT JOSEPH CATHOLIC COMMUNITY

FORMATION & FELLOWSHIP HALL CLEAN-UP CHECK LIST

FOR CUB SCOUT TROOP 883

- WIPE TABLES DOWN WITH DAMP RAG, UNLESS USING LEAKPROOF TABLECLOTHS.
- BRUSH OFF ANY FOOD PARTICLES OFF OF THE CHAIRS.
- PLACE CHAIRS ON TOP OF THE TABLES AND THOROUGHLY SWEEP FLOOR.
- DAMP MOP THE FLOOR OF ANY SPILLS.
- PLACE CHAIRS BACK ON THE FLOOR.
- EMPTY TRASH, REPLACE BAGS AND TAKE TRASH TO THE DUMPSTER BEHIND THE GARAGE.
- CLEAN UP ANY LOOSE TRASH ON THE RESTROOM FLOORS AND DAMP MOP ANY SPILLS.
- CHECK THAT ALL ENTRY DOORS ARE SECURELY LOCKED AND THE ELECTRONIC DOORS ARE CLOSED.

LIGHTS WILL TURN OFF AUTOMATICALLY

COMMENTS: _____

PLEASE PRINT AND SIGN BELOW AND DEPOSIT IT IN THE DROP BOX OUTSIDE THE CASSIDY CENTER

PRINT _____ SIGN _____ DATE _____